

MINUTES  
STATE BOARD OF EDUCATION  
SPECIAL MEETING

Ladislaus B. Dombrowski Board Room  
John A. Hannah Building  
608 West Allegan  
Lansing, Michigan

October 22, 2014  
3:00 p.m.

Present: Mr. Michael P. Flanagan, Chairman  
Mr. John C. Austin, President  
Dr. Casandra E. Ulbrich, Vice President  
Mr. Daniel Varner, Secretary (via telephone)  
Dr. Richard Zeile, Treasurer  
Ms. Michelle Fecteau, NASBE Delegate (via telephone)  
Ms. Lupe Ramos-Montigny (via telephone)  
Mrs. Kathleen N. Straus  
Mrs. Eileen Weiser

Also Present: Ms. Marilyn Schneider, State Board Executive, Michigan  
Department of Education  
Mr. Jeff Brownlee, Chief Procurement Officer, Michigan  
Department of Technology, Management and Budget  
Ms. Heather Calahan, Proposal Manager, Michigan Department  
of Technology, Management and Budget

**Special Meeting**

I. Call to Order – 3:04 p.m.

Mr. Flanagan left the meeting at 3:05 p.m.

II. Discussion/Action Regarding Search for Superintendent of Public Instruction

Mr. Austin led the discussion regarding the review of search firm candidates.  
He thanked Mr. Brownlee and Ms. Calahan for attending the meeting.

Mrs. Weiser arrived at 3:08 p.m.

III. Approval of Agenda and Order of Priority

**Dr. Ulbrich moved, seconded by Mr. Austin, that the State Board of Education approve the agenda and order of priority.**

The vote was taken on the motion.

**The motion carried unanimously.**

II. Discussion/Action Regarding Search for Superintendent of Public Instruction (continued)

Discussion regarding the review of search firm candidates continued.

Mr. Brownlee said, as Chief Procurement Officer for the State of Michigan, he is charged with ensuring integrity in the procurement process for the spending of state dollars. He said this is done through a consistent process to award contracts. Mr. Brownlee explained the process.

Mrs. Straus and Dr. Ulbrich said they understood that they would be selecting a search firm during the meeting, and they are just receiving the bids at the meeting.

Mr. Austin said he appreciates the need for a fair process. He said the Board would have liked to receive the bids earlier, but that did not happen. He said what is now being proposed is that the process be reviewed at the meeting, and the Board convene a meeting on November 7 or later to select a search firm.

Discussion followed.

Mr. Brownlee distributed two proposals that were submitted in response to the request for proposal.

Mr. Flanagan rejoined the meeting at 3:40 p.m.

Following discussion, a motion was made.

**Mr. Varner moved, seconded by Mrs. Weiser, that the State Board of Education review and grade proposals on a scoring matrix to be provided by the Michigan Department of Technology, Management and Budget; and use the rankings to review and build consensus to select a search firm at a meeting of the State Board of Education.**

Discussion regarding schedules followed, and there was Board consensus that a Special Meeting of the State Board of Education would be scheduled for Monday, November 10, 2014 at 1:00 p.m. for the purpose of reviewing proposals.

IV. Public Participation

There were no comments during public participation.

III. Adjournment – 4:06 p.m.

Respectfully submitted,

Dan Varner  
Secretary